

**Chipita Park Association**

**Board Meeting**

**November 6, 2017**

Members Present: Clark Risner, RJ Brown, Carolyn Eddy Houchin, Scott Varley, Pam Hurt, Vickie Samuelson, Elisa Risner, Christine Talbot, Wade Talbot

The meeting was called to order at 6:50 by Clark.

**Old Business**

**Sound System –**

There was a discussion about protecting the new sound system equipment while the hall was empty and also from renters that were unfamiliar with the operation. RJ said since the system cost us over \$3,000 we should look into making sure our insurance is adequate to cover any damage or loss. Scott mentioned that there has been some discussion on how to enclose it when not in use.

Pam asked if someone who knows how to operate the sound system would make sure it is set to go at the Arts and Crafts Fair next weekend. Scott said he would help.

**Arts and Crafts Fair Preparation -**

Friday, the 10<sup>th</sup>, the hall will open at 10:30 for the set-up of vendor tables. We will need two extra tables to accommodate newly signed up vendors beyond the tables we currently have. Clark said he would arrange for two more. Vendors will arrive between 12 - 2 and 2 - 4 on Friday depending on the schedule Norma set up for them. Several of the board members will be there on Friday to set up and help vendors. RJ said we will have 19 long tables, 2 round tables, 4 card tables, and the 2 long wooden tables, plus the extra 2, set up for vendors.

RJ will bring start-up cash for the raffle table, the holiday table, and the bake sale and each of those will be responsible for keeping track of beginning balances and counting proceeds at the end of the fair.

There will be raffle prizes awarded four times during each day, 2 in the morning and 2 in the afternoon.

Pam and Vickie mentioned we may need a few more donations for the holiday table which is sponsored by the association. Christine will be in charge of the kitchen on Sunday, we were unsure who might be in charge on Saturday, it was thought Pat Hein may have talked to Norma about it and it was noted that Bob and Bernie Zawislak will also be there and might help out.

RJ, Wade, Clark, and Scott will be available to help place signs for the fair and help with parking. It was noted that the electronic sign on Hwy. 24 was up and running.

## **New Business**

### Donation – Pig Roaster

Clark mentioned that new members Rex and Laurie Holmes asked if the association would be interested in the donation of a pig roaster. All board members present agreed to take the donation which can also be used for things other than a pig if fitted with proper grates. There was discussion on perhaps having a pig roast for the first pot luck next spring.

Donation of Organ – The organ that will be donated to the association is still at the donor's home, Pam Artman, in Chipita Park. There was a discussion on moving it from there to the hall or perhaps trying to sell it before it was moved. More discussion is needed before we proceed.

Flagpole – Wade mentioned that the flag pole at the hall seemed to be leaning. There was discussion on removing the flag for the winter until maintenance could be done. Scott said he would look into it.

December Pot Luck – The next pot luck will be on December 3, the theme is "Christmas in Chipita" with turkey and ham as the main dish. Board members were reminded to bring an appetizer as well as a side dish if inspired since we were short on side dishes for the October pot luck. We are hoping more members would be there for the December pot luck.

### Farmer's Market Possibilities –

Clark brought up the possibility of having a Farmer's Market perhaps twice a month May through September. We could also coordinate with White Orchards when they bring peaches each year which would increase participation. Elisa said she would look into what it would take to put it together and perhaps get a committee together. All agreed it sounded like a good/fun idea with all the local

food vendors nearby such as the honey-man, pickle-lady, jelly-lady, etc. We would look for freshly grown items.

### **Financial Report**

RJ reported that we have \$11,646 in checking, \$697 in savings, and \$260 in cash. We recently had a donation from Diane Kremer of \$500, proceeds from her Yoga class. This accounting year we spent \$3061.00 on the sound system which was our biggest expense. It was noted we also received the \$5000 donation this accounting year.

### **Hall Rentals**

Scott mentioned that he had some inquiries about renting the hall for Christmas and New Year's parties. Shutdown date of the hall would depend on interest in renting and how late they would want the hall to be available.

### **Maintenance**

Flag Pole - (mentioned previously)

Cable Installation at the Hall – Scott said he would coordinate with Jonathan Dooley regarding installation of WiFi at the hall. He was looking at previous connections to the hall last week which he assumed may be an old phone line.

Hall Floor - Clark said he would be getting estimates soon on stripping and waxing the floor with the work being done just before the hall opens for summer in 2018.

Hall Shutdown: Scott said he would be turning off the water for the winter and Pat Hein would be taking care of stopping trash pick-up after the hall closes.

The meeting was adjourned at 7:10pm

Carolyn Eddy Houchin

Secretary

