

Minutes

Chipita Park Association Board Meeting

February 20, 2014

The Chipita Park Association Board meeting was called to order by George Long at 4:45 PM.

In attendance: George Long, Norma Wright, Carolyn Eddy Houchin, Scott Varley, Janis Clausen, and Mary McGreevy

TREASURER'S REPORT

- Proposed Budget Review 2014

Norma presented the proposed budget for 2014. Included in that budget is \$14,085 to be used for all expenses this year. Earmarked for building improvements and maintenance is \$5,000 however Norma says that figure can be adjusted as necessary. For the year 2013, the actual amount for building maintenance and improvement was only \$784 and, in 2012, it was \$5400 due to installing a new furnace.

Projected income for this year is \$14,219 which may be high depending on memberships generated. We are hoping to add up to 75 new members although it was admitted this might be a lofty goal.

A motion by Scott to approve the proposed budget was seconded by Norma. All approved.

A copy of the proposed budget is attached to these minutes.

- Treasurer's Report for the Period Ending December 31, 2013

Norma reported total deposits this period are \$578.98, and total expenses are \$916.50. Balance on hand in our checking account is \$11,223.28 and the savings account balance is \$693.22 for a total of \$11,916.50. Further expenses submitted after the 12/31/13 reporting date has resulted in a current balance of cash on hand of \$10,966.81

Mary motioned to accept the 12/2013 Treasurer's Report and Janis seconded the motion. All approved.

The Treasurer's report is attached to these minutes.

NEW BUSINESS

2014 Calendar of Events

- It was decided that we use a date of July 19, 2014 for the first annual CPA Trash and Treasure Sale and the dates of November 15 and 16 for the Arts and Crafts Fair. October

Fest is scheduled for October 7, and the theme for the August 10th Potluck will be changed from Italian to BBQ.

Chairpersons for Events

- Norma and Mary have agreed to co-chair the Arts and Crafts Fair and Janis has agreed to assist where needed. There was a discussion about recruiting new vendors with distinctive items for sale such as basket makers, decorative egg designers, and Native American arts vendors. Different ways to advertise were also discussed and utilizing free advertising where we can find it.
- We are in need of people to chair the first annual Trash and Treasure Sale. A call will out in an email as well as in the upcoming Newsletter.

Potlucks

- Musicians need to be contacted to perform for the October Fest Potluck and the Christmas Potluck before inclusion in the newsletter and directory. The menu for the August 10th Potluck and BBQ needs to be researched. Carolyn will inquire with Martha Henry to ask if we have ideas about the caterer and what the menu might be.
- Norma suggested and we agreed to make the first Potluck of the year our “membership drive” event. Everyone will be encouraged to bring prospective new members as guests and the Potluck fee will be waived by the Association.

NEWSLETTER

Plans are underway to publish the spring newsletter. Carolyn had asked for news items from Board members to include in the 2014 edition.

We will be including the usual President’s Message, Calendar of Events, rental information, and membership application. In addition, we will be suggesting that members be encouraged to use Marcroft Hall for any small, regularly scheduled activities and the Board will be responsible in directing members to the proper contact for each activity. These activities should not be confused with members renting the hall for one-time events such as a party or reception where rent will still be required.

Some suggested new activities to include in the newsletter might be drawing or painting classes, learning a new language, and games such as Dominos, Checkers or Chess.

Some additions and corrections to the general membership application were made before including it in the newsletter.

DIRECTORY

Janis Clausen has agreed to take over publication of the CPA Directory in 2014. She will be contacting the printer soon regarding dates for publication. It is important that we stress the “due by” date in the newsletter for membership applications to be included in the

directory. We also discussed a “letter to members” to be included in the directory if space allow.

OLD BUSINESS

- Rentals and Hall Maintenance

Scott mentioned that he has confirmed rentals for the upcoming season, the Colorado Springs School and the Ute Pass Social Club. We also discussed looking for a new cleaning service for the hall. He has had scheduling and reliability issues with the current cleaning service. Scott has cleaned the hall previously when the company did not return calls, etc.

- Lighting

Lighting in the hall was briefly discussed. Carolyn said Pat Hein has information with regard to new lighting as she has discussed the project with two electricians. It was decided that further estimates were needed from larger, established electrical companies as soon as we decide exactly what kind of new lighting is best. Perhaps something more rustic in keeping with a mountain theme and something more esthetically pleasing. Carolyn will contact Pat and relay that information to Kevin Henry and Larry Flynn. Our current, dated, fluorescent lighting will become more expensive and difficult to maintain.

The meeting was adjourned at 6:50 PM

Carolyn Houchin, Secretary